

ASD Class – Weekly Order of Business

- 1) **Welcome** new attendees and make sure they know about the **Disclaimer** – **hand them out to anyone new attending in-person.**
- 2) **Resources** worth mentioning / results of personal **research** that anyone wants to share.
- 3) **The PDF curriculum and handouts** are all available as clickable links on our Clermont County webpage:
<https://www.clermontcountyohio.gov/clermont-county-juvenile-community-resource-center>
 - New curriculum update available online at this time? – Y N
 - New handouts available online at this time? – Y N
- 4) **Share first names** of any **Parent Peer Support Partners** that are present in-person or online:
 - Amanda
 - Sara
- 5) **“Happy News”**: People can briefly share any positive learnings, experiences, interventions, etc. with the large group.
- 6) **Reminder about group process**: (1) active listening, (2) keep stories short, (3) confidentiality, (4) ask before giving advice, (5) avoid side conversations ... and (6) KINDNESS.
- 7) **CURRICULUM = 15 minutes of teaching from a set of PowerPoint slides. Start at beginning. Keep track of which slides were covered.**
- 8) **Pick 3 people: Each gets 15 minutes for sharing and receiving feedback. If any one of them ends early, they can give their “unused minutes” to the next person or the next two people.**
- 9) Use the **curriculum to respond to issues** raised by the three participants.

Wrapping Up:

- 10) People can take a few moments to **say thank you** to other group members for sharing, for listening, for helping, etc. This is a time to validate and encourage one another.
- 11) Take down the **names of anyone who didn't get to ask a question today**, and let them know they will be able to go first next week when it comes to Q&A.
- 12) **Housekeeping and Calendar items**: Location updates, dates we won't have class or will meet only via Microsoft Teams, upcoming events, etc.
- 13) Time can usually be provided right at the end for folks to **grab handouts and look at books** on the resource table.